

# Crescent Township

225 Spring Run Road  
Crescent, PA 15046

## Job Description

Equipment Operator/Laborer

**General Definition:** An employee in the position of Equipment Operator/Laborer who performs a variety of skilled and semi-skilled road and street related duties requiring strenuous effort and occasional exposure to inclement working conditions.

**Description:** - This is a skilled maintenance position with the Township. The employee must perform a variety of tasks related to the Township infrastructure and buildings involving the operation of vehicles, equipment and manual labor. Operate all types of equipment utilized in these activities and recognize the importance of working cooperatively with fellow employees and the public. Work includes responsibility for ensuring the proper materials, tools, and equipment at work sites and performing in accordance with safety regulations. Work is performed under direction and is reviewed through observation, conferences and reports. The employee must be able to complete all jobs as assigned without requiring constant supervision.

**Immediate Supervisor:** Public Works Foreman

**Immediate Supervisor to Public Works Foreman:** Township Manager

**Essential Duties:** Typical duties include, but are not limited to the following:

- Receive Assignments from the Foreman and Township Manager
- General Township property and road maintenance
- Ensures materials, tools and equipment are delivered to work sites
- Participates in maintenance of streets, rights-of-way, traffic signs and equipment
- Ensures work is performed in accordance with safety regulations
- Operates lawnmower, weed whacker, pickup, dump truck and other motorized equipment.
- Patching and crack sealing
- Installation of storm water systems
- Cleaning and repair of storm water inlets and pipes
- Installation and repair of street signs and guide rails
- Remove trees and branches from roadways
- Assist in traffic control as needed
- General cleaning and washing of vehicles and equipment

- General clean- up of garage
- Light carpentry work
- Move heavy boxes or equipment and large bulky items
- Plow roads
- Load cinders and road salt using front-end loader
- Apply salt and cinders as instructed
- Responsible for tracking assigned work completed and reporting to supervisor on weekly basis
- Perform other tasks assigned by immediate supervisor

**Required Knowledge, Skill and Abilities:** Knowledge of and experience in the use of mowers, saws, trimmers and any other tool necessary in the every day work assignments.

- Ability to understand and follow oral and written instructions
- Ability to work independently without constant supervision
- Ability to perform a variety of manual tasks
- Ability to perform heavy manual labor for prolonged periods, often under adverse climatic conditions.
- Ability to work in excess of eight hours per day
- Ability to respond to call out at any hour of the night or day
- Ability to operate vehicles and equipment in a safe manner
- Ability to walk, lift and bend while carrying heavy objects
- Ability to learn and perform new tasks and show initiative to perform these tasks without direct supervision
- Sufficient physical strength and freedom disabling defects to perform normal work expectations

**Minimum Qualifications:**

**Education:** - High School Diploma or G.E.D.

**Experience:** - One (1) year experience in driving standard shift vehicles and knowledge of outdoor work

**Other:** - Must hold a valid Pennsylvania Drivers License, valid Class B Commercial Drivers License (C.D.L) with air brake endorsements and have experience as a skilled welder. Must pass Crescent Township pre-employment physical and drug test

January 27, 2015