



## CRESCENT TOWNSHIP MUNICIPAL BUILDING MULTI-PURPOSE ROOM RENTAL AGREEMENT

I, \_\_\_\_\_, wish to rent the multi-purpose room in the Crescent

(Please print name)

Township Municipal Building. I agree **NOT TO PERMIT THE CONSUMPTION OF ALCOHOLIC BEVERAGES OF ANY KIND** at the event. The deposit will be returned to the renter if the rules (below) are followed and the key has been returned. Damage to the room caused by the renter, or renter's guests, will result in additional fees being assessed. If the renter cancels less than two (2) weeks prior to the Date of Rental, the Rental Amount minus the deposit will be charged for the room.

### RULES AND REGULATIONS

RENTAL HOURS: 9:00 A.M. UNTIL 11:00 P.M.

- The room cannot be accessed prior to the date and time of your rental. **(NO EXCEPTIONS)**
- All trash must be emptied into the dumpster outside
- Return all tables and chairs to original place
- All surfaces must be cleaned
- Absolutely no tape or tacks in or on the walls
- Make sure the urinal and toilets are flushed before leaving
- Any debris must be swept from the floors
- Do not throw paper towels in toilets. (TOILET PAPER ONLY)
- Make sure the lights are turned off and both outside doors are locked

The above rules must be followed or your \$50.00 deposit will be forfeited.

I, \_\_\_\_\_ have read and agreed to the rules set forth by the

Please print name

Township of Crescent for the use of the Multi-Purpose Room.

RENTAL DATE: \_\_\_\_\_

RENTAL AMOUNT PAID: \$ \_\_\_\_\_ + \$50 DEPOSIT = \_\_\_\_\_  
(total amount paid to township)

SIGNATURE OF RENTER: \_\_\_\_\_

DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_